

# AGENDA

**Meeting:** Chippenham and Villages Area Board  
**Place:** Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN  
**Date:** Tuesday 27 June 2023  
**Time:** 6.30 pm

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Bengier, Yatton Keynell.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm**

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Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Dr Nick Murry, Monkton (Vice-Chairman)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham  
Cllr Adrian Foster, Chippenham Sheldon

Cllr Howard Greenman, Kington  
Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

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### **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

### **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:  
[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

Area Board Delivery Officer – Louisa Young – Email: [louisa.young@wiltshire.gov.uk](mailto:louisa.young@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini - Email: [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Items to be considered	Time
<p>1     <b>Election of Chairman</b></p> <p>To elect a chairman for the forthcoming year.</p>	
<p>2     <b>Election of Vice-Chairman</b></p> <p>To elect a vice-chairman for the forthcoming year.</p>	
<p>3     <b>Apologies</b></p>	
<p>4     <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 13 March 2023.</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Chairman's Announcements</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>7     <b>Information Items</b> (<i>Pages 11 - 44</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Wiltshire Libraries Supporting to Stay Online</li> <li>○ National Numeracy Day</li> <li>○ Cost of Living Update</li> <li>○ Chippenham Library – Celebrating 50 years – quiz</li> <li>○ Cycling and Walking Plans</li> <li>○ Chippenham TCPB – One Plan Consultation Update</li> <li>○ Plans to Re-ignite the Parish Forum</li> </ul> </li> </ul>	
<p>8     <b>Partner and Community Updates</b></p> <p><u>Written Updates</u></p> <p>The Board is asked to note the following written and online updates attached to the agenda:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Policing Team</li> <li>• Fire &amp; Rescue</li> </ul>	

## Verbal Updates

To receive any verbal updates from representatives, including:

- Parish and Town Councils
- Other Community Groups

### 9 **Area Board - End of Year Report** (Pages 45 - 52)

To receive a report from the Strategic Engagement and Partnership Manager and Area Board Delivery Officer.

### 10 **Area Board - Priorities 2023/24**

To consider the Priority Areas and Councillor Leads 2023/24:

**Priority –** Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster)

**Priority –** Addressing climate change (Cllr Nick Murry)

**Priority –** Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape)

**Priority –** Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry)

**Priority –** Reducing anti-social behaviour (Cllr Clare Cape, Cllr Liz Alstrom)

### 11 **Appointment of Representatives** (Pages 53 - 62)

To appoint representatives to outside bodies, to reconstitute and appoint Working Groups for the year 2023/24.

### 12 **Scottish and Southern Electricity Networks - Registration for Priority Service and Resilient Communities Fund**

To receive a presentation from Mel Grace and Helen Robertson, Scottish and Southern Electricity Network about registration for their priority service and resilient community's fund.

### 13 **Wiltshire Wildlife Trust - Vincients Wood Update** (Pages 63 - 64)

To receive a statement from Wiltshire Wildlife Trust providing an update on Vincients wood.

### 14 **Area Board Funding** (Pages 65 - 70)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

#### **Remaining Budgets:**

Community Area	Older & Vulnerable	Young People
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Grant		
£33,527	£7,700	£30,500

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
	None	

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
ABG1171	Kington Langley Croquet Club – Club House Replacement	£5,000
ABG1234	Springboard Chippenham – New Laptop	£498
ABG1233	Rag and Bone Arts CIC - No 7 Creative Arts space refurbishment	£5,000

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
	None	

**Young People Grants:**

Ref/Link	Grant Details	Amount Requested
ABG1163	Hardenhuish School - Coronation Memorial Mosaic	£490.12
ABG1190	The RISE Trust youth – RISE Youth Clubs	£5,000
ABG1224	Youth Success Academy CIC - Mental Health and Entrepreneurship Programme for Disadvantaged Young People	£5,000

### **Delegated Funding**

The Board is asked to note the funding award made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- ABG968 - Art Bytes (managed by Dot Art Services) - Art Bytes Celebrating Creativity in Chippenham

Further information on the Area Board Grant system can be found [here](#).

### 15 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 71 - 96)

- a) To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 25 April 2023, as set out in the attached report.

#### **Recommendations:**

New request submitted since the last meeting:

- 9.11 – Cycle Parking Chippenham – to be approved by the Area Board

Further information on the LHFIG process can be found [here](#).

- b) The Area Board are also asked to receive a petition from residents of Parliament Street.

### 16 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

### 17 **Close**

The next meeting of the Chippenham Area Board will be held on 25 September 2023.